

Koelncongress GmbH Messeplatz 1 50679 Köln Germany

Traffic guidelines

Concerning access to the exhibition center during the construction and dismantling periods

Dear exhibitor,

These traffic and access regulations for the construction and dismantling period are designed to ensure that you and your stand construction companies have a trouble-free stay on the fair grounds in Cologne.

Please note:

Be sure to pass this information on to your drivers and stand construction personnel!

Dates and times

Trade fair dates

Trade fair: 23. – 26. April 2024

Opening hours for exhibitors:

23.04. – 25.04.2024 07:00 a.m. – 07:00 p.m. 26.04.2024 07:00 a.m. – 05:00 p.m.

Opening hours for visitors:

23.04. – 25.04.2024 09:00 a.m. – 06:00 p.m. 26.04.2024 09:00 a.m. – 05:00 p.m.

Construction

Construction starts: Thursday, 18.04.2024, 07:00 a.m.

Latest start of construction: Monday, 22.04.2024,12:00 noon

Construction ends: Monday, 22.04.2024, 06:00 p.m.

Dismantling

Dismantling starts: Friday, 26.04.2024, 05:00 p.m. inside the halls

access for trucks approx. 07:00 p.m.

Dismantling ends: Monday, 29.04.2024, 10:00 p.m. at the latest

The construction and dismantling times must be strictly adhered to!



Restricted Traffic

Blocking of "Zoobrücke" for heavy-goods vehicle traffic

Please note that the bridge "Zoobrücke" is closed for heavy trucks i.e. trucks with more than 30 tons gross vehicle weight as from 15 October 2010. Please use the official route deviations of the Cologne City Administration. For more information and the corresponding access routes see the website of the City of Cologne https://www.stadt-koeln.de/leben-in-koeln/verkehr/verkehr/skalender/zoobruecke

Environmental Zone

Most of Cologne's metropolitan area is a low emission zone, into which only vehicles sporting one of the stickers for emission group 4 (green sticker) are allowed to enter since July 2014. The Koelnmesse exhibition center is, however, accessible for all types of vehicles, even if they do not bear one of the aforementioned stickers. You will find directions on how to reach the site without a sticker at map of low emission zone.

Due to a general disposition of the Cologne Police Authority trucks over 30 tons gross vehicle weight without a sticker for the environmental restriction zones are allowed access to Koelnmesse also via the environmental zones.

This applies only to the official route deviations: Die Kölner Umweltzone - Stadt Köln (stadt-koeln.de)

General traffic regulations

- Instructions given by Koelnmesse staff regarding traffic guidance and logistics must be followed.
- The German Road Traffic Regulations (StVO) apply throughout the exhibition centre.
- The speed limit on the grounds is 30 km per hour.
- Regardless of the vehicle type, person drive onto the grounds at their own risk. Access is granted only if a valid access or parking permit can be shown.
- Marked roads, fire department areas and escape routes (service doors, emergency exits, etc.) must constantly be kept free.

Construction vehicles and containers may not be parked or set down on the exhibition grounds during the trade fair. For a fee of EUR 450.00 (plus 19% VAT), a limited number of parking spaces for lorries, trailers and containers can be rented from Koelncongress GmbH on the exhibition grounds. This fee refers to the whole duration of the trade fair including construction- and dismantling times, from a length of more than 8 meters, this fee will be doubled.



Depending on the location of the container or vehicle or if it is used by persons (e.g. as an office container), it may be necessary to install smoke detectors that must be connected to Koelnmesse's fire alarm system.

You may order these parking spaces via the technology portal of FAF - FARBE, AUSBAU & FASSADE 2024. Your contact partner for further inquiries concerning your order is Ms. Carlotta Wehr, c.wehr@koelncongress.de.

Die Koelncongress GmbH reserves the right to remove illegally parked vehicles, trailers, containers, and empty containers of all kinds without first informing the holder. The removal is at the cost and risk of the owner, holder or party responsible. No security or protection measures are provided. For information on reclaiming towed vehicles, please call the Messewache (Security office) North. Phone: +49 221 821 2551. Please leave a telephone number at the vehicle where you can be contacted in an emergency.

Only forklifs from the following forwarding company are permitted on the Koelnmesse grounds:

SCHENKER Deutschland AG

phone: 0221/98131-0 fax: 0221/98131-8890

email: <u>fairs.koeln@dbschenker.com</u> internet: <u>dbschenker.com/de</u>

You may leave your goods and pallets at our forwarders 'storage even before the fair or construction time begins. They also provide storage of your empty packaging during the running fair. You may order these via the technology portal of FAF - FARBE, AUSBAU & FASSADE 2024

Koelncongress GmbH, however, cannot receive your goods and does not have any interim storage facility!



Construction and dismantling: General regulations

Working Passes:

Working Passes are mandatory for access to the exhibition grounds during construction- and dismantling time. One pass per person is required. In order to avoid delays in processing at parking space P 22 for trucks or Gate A for cars/sprinters, passes must be ordered free of charge in advance via the technology portal of FAF - FARBE, AUSBAU & FASSADE 2024.

For companies that do not have passes with them upon arrival, they will be issued on site P 22 or security office north.

Exhibitors also receive access to the exhibition center upon presentation of a working or exhibitor pass.

During the construction and dismantling periods, trucks are directed by a special guidance system close to the trade fair grounds.



The following regulations apply during FAF 2024 for vehicles over 3.5 tons:

All vehicles more than 3.5 t will be directed to P 22 from 18.04.2024

At P 22, vehicles will be registered, and access permission will be granted for entering the trade fair grounds. Access will not be granted to the trade fair grounds unless:

- Each passenger of the vehicle is in possession of a work identity card
- The exact delivery location (hall, stand number, service door) has been assigned
- The required areas for loading and unloading are available at the halls
- (Where required) logistics services have been provided by the contract transport agency
- (Where required) the customs handling can be completed

Our traffic staff at P 22 will direct trucks to the grounds.

Free parking for unloaded cars during construction and dismantling: parking area P 21 The parking of passenger cars in the logistic zones at the halls is not permitted!



Access regulations

Construction, 18. - 21. April 2024

Vehicle type	Halls	Access via	Opening hours	Deposit
	7, 8	Gate A	24 h	None
up to 3.5 tons				

Short-stay parking in the logistics zones only for loading and unloading.

Vehicle type	Halls	Access via	Opening hours	Deposit
from 3.5 tons	7, 8	P 22	6:00 a.m. to 7:00 p.m.	None

Outside P 22 opening hours, access and exit via Gate A only.

Last day of construction, 22. April 2024

Vehicles weighting less than 3.5 tons are only granted access to the trade fair grounds between 06:00 a.m. and 06:00 p.m. with separate access permission. The relevant permission can be obtained in a limited number for a cash deposit of € 100.00 at parking area P 21.

Vehicle type	Halls	Access via	Opening hours	Deposit
	7, 8	P21	6:00 a.m. to 7:00 p.m.	€ 100, 00
			•	for max. 2 hours
up to 3.5 tons	;			

The deposit is payable **in cash in euros** at P21 and will be returned at P21 as well, if the vehicle leaves by the exit deadline.

Vehicle type	Halls	Access via	Opening hours	Deposit
3.5-7.5 tons	7, 8	P 22	6:00 a.m. to 7:00 p.m.	

Outside P 22 opening hours, access and exit via Gate A only.



Exhibition period 23.-26. April

Access to the exhibition grounds for exhibitors with a long-term parking permit only via Gate A. Access to the exhibition grounds for suppliers only via Gate A on presentation of an order/delivery note.

Last day of the fair/dismantling: 26. April 2024

Arriving vehicles will be directed to P 22 by appropriate signage and collected there. Vehicles used for dismantling will not be granted access to the grounds until 7:00 p.m. on the last day of the trade fair.



Deposit regulations:

On the last day of the fair, owners/users of vehicles up to 3.5 tonnes have the opportunity to enter the grounds from 5:00- 7:00 p.m. with a special access permission (deposit ticket). A limited number of these will be issued against a deposit of \leq 100.00 (in cash).

Issue/return of the deposit vouchers for the last day of the fair:

26.04.2024 from 2:00 -7:30 p.m. at the car park P21

The deposit will be refunded upon handing over of the original deposit receipt at P21 and if the vehicle leaves by the exit deadline (7:00 p.m. at the latest).

Vehicle type	Halls	Access via	Opening hours	Deposit
up to 3.5 tons	7, 8	Only with the above-mentioned access permission (deposit vouchers) via gate A Issue/return of the vouchers: P21	from 05:00 p.m.	See above- mentioned deposit regulations
from 3.5 tons	7, 8	P 22 from 7:00 p.m.	02:00 p.m. to 00:00 (midnight)	None

Dismantling, 27. - 29.04.2024

Loading and unloading

Vehicle type	Halls	Access via	Opening hours	Deposit
	7, 8	Gate A	24 h	None
up to 3.5 tons				
from 3.5 tons	7, 8	P 22	6:00 a.m. to 7:00 p.m.	None