

Information sheet

Balloons in the halls or in the outdoor area

Scope

This information sheet applies to the use of balloons of all kinds in the event halls as well as in the outdoor areas of Koelnmesse GmbH.

Other applicable regulations

- The Technical Guidelines of Koelnmesse GmbH

Summary

The use of balloons filled with balloon gas (helium) in Koelnmesse GmbH's halls and outdoor exhibition areas must be approved by Koelnmesse GmbH. The registration must be carried out **no later than 6 weeks before the event** and can be sent informally.

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Required information and documents at registration

- A stand sketch with the location of the balloons
- The dimensions of the balloons
- Information on filling (gas type, gas quantity, filling location)
- Product data sheet including mounting

Balloons may not be used as give-aways for visitors.

Notes and applicable requirements

- Balloons must be firmly connected to the stand structure or to a floor mount
- In the event of a balloon breaking loose, the exhibitor is liable for all consequential costs (e.g. false alarms, disposal, etc.).
- The maximum permissible construction and advertising heights of the respective event must be observed – see Special Conditions of Participation, as well as the stand limits.
- Ensure a sufficiently large safety distance between the balloon and heat/ignition sources (e.g. spotlights, monitors, etc.).
- The total area of a stand covered by the balloons may not exceed 50 m².
- No attachments may be fastened to the balloons.
- Only balloon gases (e.g. helium) or normal air are permitted for filling the balloons. **Filling with flammable gases is not permitted.**
- Compressed gas cylinders for filling the balloons are only permitted in the hall during the stand construction time and only for the duration of the filling process
- The maximum capacity of the cylinders must not exceed 20 litres. Only the amount of gas that is actually used per day may be kept at the stand.